Purpose

Use this procedure to login to the SupplyWEB system as a supplier.

Trigger

Perform this procedure when you need to access the SupplyWEB system.

Prerequisites

• Access to SupplyWEB as a supplier

Menu Path

Use the following menu path(s) to begin this transaction:

• <u>https://supplyweb.tenneco.com/supplyWeb/account/login</u>

Helpful Hints

- Save the URL above to your browser's favorites
- Select a language before entering your password, as selecting a language clears out the password field

Procedure

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For ID and PASSW	ORD ISSUES please inclu	ude your Username in an	email to: SupplyWEB@Ten	neco.com				
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Start the process by going to the URL: https://supplyweb.tenneco.com/supplyWeb/account/logoin

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1. As required, complete/review the following fields:

Field	R/O/C	Description
Username	Required	Enter your SupplyWEB User ID.
		Example: x1aht731

2 -	Login Username
	x1aht731 Password
	Language Choose One
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2. Next, click Language drop down box Choose One..



You MUST select a Language the first time you login. After the first login, it should remember your last login Language.

Also note that when choosing a language, the Password field is automatically cleared, so selecting a language should happen before you enter your password.



3. Click on the appropriate language.

	Login					
	Username					
	x1aht731					
	Password					
4						
	Language					
	English 🚽					
	Login Register					
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	Specialized by Industry Engineered for Speed**					

4. As required, complete/review the following fields:

Field	R/O/C	Description
Password	Required	Enter your Password. If you forget your password and / or User ID, need your passowrd reset, or you have failed login too many times and have been locked out, please contact the Tenneco
		your password.

	Login						
	Username						
	x1aht731						
	Password						
	••••••						
	English 👻						
5 -	Login Register						
	Launch Infor10 Supplier Exchange(SupplyWEB)						
	Copyright © 2009 Infor. All rights rest trademarks listed herein are the prop						
	Specialized by Industry Engineered for Speed [™]						

5. Click on the Login button Login.



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You should see this homepage with your name welcoming you to the SupplyWEB system.

Result

You have successfully logged into the SupplyWEB system as a supplier.