

Purpose

Use this procedure to access SupplyWEB Help.

Prerequisites

- Access to SupplyWEB as customer or as supplier.

Menu Path

Use the following menu path(s) to begin this transaction:

- <https://supplyweb.tenneco.com/supplyWeb/account/login>

Helpful Hints

- Save the URL above to your browser's favorites.
- Do not use your browser's back button. Instead, use the navigation tools that SupplyWEB provides.

Procedure

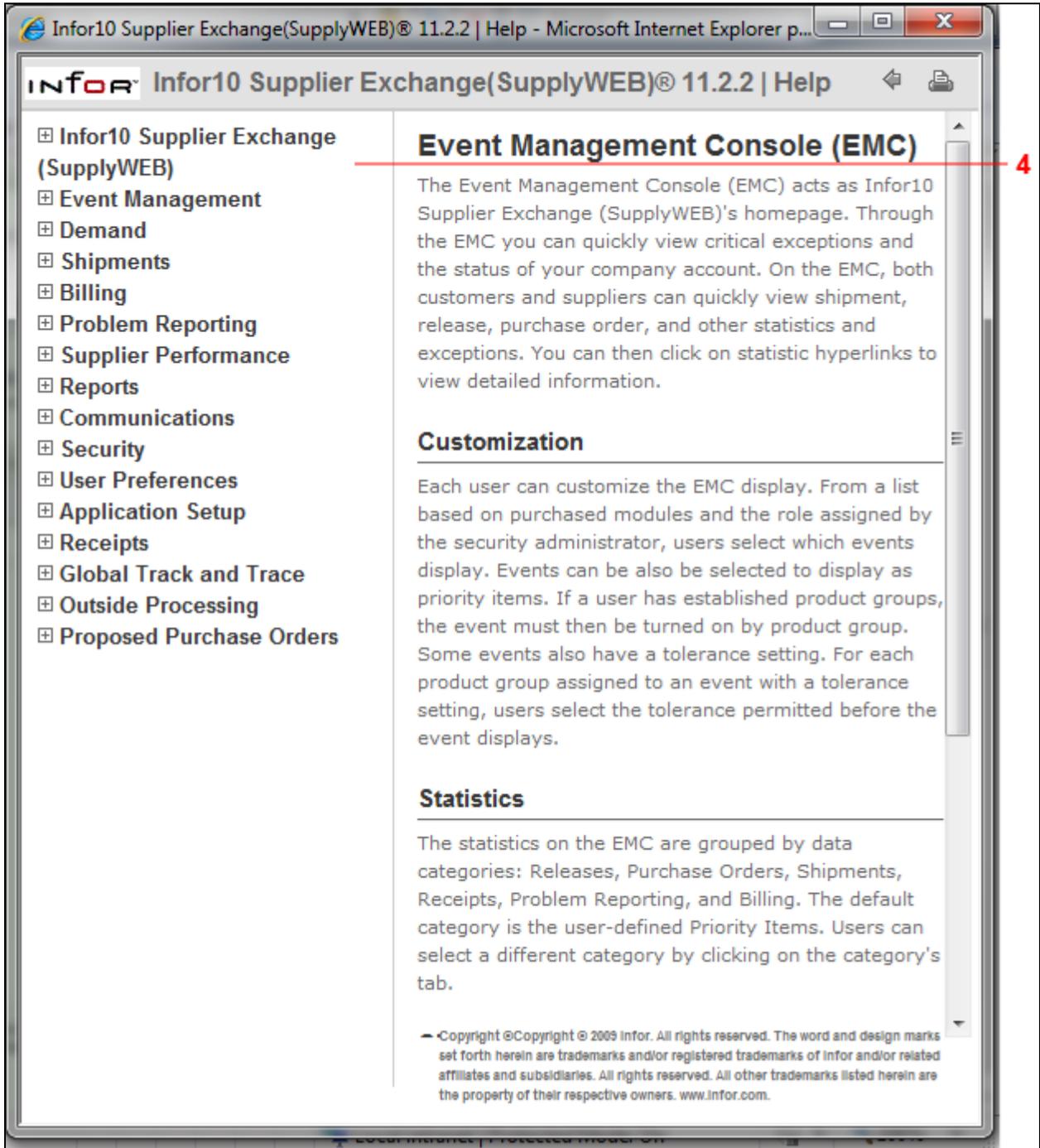
1. Start the transaction using the menu path or transaction code.



2. Click on the Help menu item .



3. Select the Launch Help menu item [Launch Help](#).



4. The Help tool opens up. From here you can choose the appropriate List Item depending on what it is you are seeking help with.

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Alert Definitions

Supplier users can choose to be alerted of the following events. If you choose to be alerted, an email message is sent to the email address (entered in your User Profile) when the event occurs.

You will be notified of events for only the customers, facilities, Ship To locations, and Ship From locations your admin user has allowed for your restriction group. If the admin has not assigned you a restriction group, you will get notifications of events for every customer, facility, Ship To, and Ship From.

You can further restrict alerts to notify you only of certain parts by assigning product groups.

Demand Alerts

Requirement Manually Deleted

If selected, an alert is sent when your customer manually removes a requirement from an existing schedule without publishing a new release.

Requirement Manually Added/Changed

If selected, an alert is sent when your customer manually adds a requirement to an existing demand schedule or changes the quantity due without publishing a new release.

Requirement Rejected

If selected, an alert is sent when a user at your supplier company rejects one or more requirements. (This option displays only if your

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5. For examples, EMC Definitions are available under the Even Management list item, and the Alert Definitions are available under the User Preferences list item. When you are finished you can click on the

Close button to close the Help tool and return to SupplyWEB .



Result

You have viewed the SupplyWEB Help tool.