

如何在 ASN 中输入发运信息

1.1 发运信息文件化。

对于所有的海外供应商(非北美供应商),工厂在通过 SuppyWEB 创建 ASN 时 需要输入以下的信息。对于供应商与客户之间的发运货物,这些信息可用于跟踪和 查寻。

1.2 通过 SuppyWEB 创建 ASN 时如何输入发运信息

为什么:

提供跟踪信息,它可以用来查寻运输过程中的货物。

如何做

采单路径:Shipment>Create Shipper. 在查寻界面中首先输入 Facility,输入你所要发运的工厂。输入后"Ship-To 和 Ship-From"字段就会自动的显示出来。然后点击"Continue" 按钮。

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出现以下屏幕时,选择你要发运的产品号,并且输入每一个产品号的发运数量。 点击"Continue"按钮。

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你会看到下一个屏幕,然后点击"Edit"按钮。

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下面的屏幕会出现,在此屏幕中需要输入所有的额外信息。例如,输入船名、或船 期号。输入承运人、起运港。在屏幕的右边"Shipment Date & Time"中车入发运日 期。预计的到货日期"ETA"输入 Expected Arrived Date & Time",选择正确的运输 方式,最后将提单号输入。其它额外的信息可以在屏幕在端的 Remark 中输入。 最后点击"Save"按钮。



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你会到达以下屏幕,在此你可以加入任何 PDF 文件格式的附件、照片或其它的信息。这不是一个强制输入的信息,但是提供给你使用。点击"Publish"按钮,ASN 在发送时将会携带这些信息。

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				Add Line Item	Delete Line Items				



通过菜单路径:Shipments > View ASN's. 你能查看到由供应商输入的发运信息来 查寻发运货物的状态。