

TRUST AND INTEGRITY
DELIVER RESULTS
ACCOUNTABILITY
INNOVATION
SUSTAINABILITY

TENNECO PPAP GUIDELINES FOR SUPPLIERS

WHAT IS PPAP AND WHEN IS IT REQUIRED?



PPAP (Production Part Approval Process) – evidence that all customer engineering design records and specification requirments are properly understood by the supplier and that the manufacturing process has the capability to produce consistently meeting these requirements during an actual production run at the quoted production rate.

Suppliers may be requested for PPAP submission based on the following but not limited to:

- 1. New Part/Product or New Tool
- 2. Engineering Changes to design records,
- 3. Tooling Transfer, Replacement, Refurbishment
- 4. Correction of Discrepancy
- 5. Material change
- 6. Sub-supplier change
- 7. Change in Part Processing
- 8. Material Source Change
- 9. Supplier Manufacturing location change

PURPOSE AND SCOPE



- Purpose: Explanation of Tenneco Supplier's PPAP Requirements.
- Scope: Tenneco PPAP & relevant documentation.
- Each PPAP element will be explained in detail:
 - Design Records
 - 2. Engineering Change Documents
 - Customer Engineering Approval
 - 4. Design FMEA (dFMEA)
 - 5. Process Flow Diagram (PFD)
 - 6. Process FMEA (pFMEA)
 - 7. Control Plan (CP)
 - 8. Measurment Systems Analysis Studies (MSA)

PURPOSE AND SCOPE CONTINUED



- Each PPAP element will be explained in detail:
 - 9. <u>Dimensional Results</u>
 - 10. Records of Material / Performance Test Results
 - 11. Intial Process Studies
 - 12. Qualified Laboratory Documentation
 - 13. Appearance Approval Report (AAR)
 - 14. Sample Product Parts (PPAP samples)
 - 15. Master sample
 - 16. Checking Aids
 - 17. Records of Compliane with Customer-Specific Requirements
 - 18. Part Submission Warrant (PSW)/Bulk Material Checklist

TENNECO SPECIFIC REQUIREMENTS



Tenneco additional requirements to be fullfiled. (Identified by Tenneco Purchasing). These requirements are listed below:

- A1.Launch Containment Plan
- A2.Capacity Verification (as required)
- A3.APQP Tracker
- A4.IMDS Documentation
- A5.Packaging Plan Proposal
- A6.Vendor Tooling Registration Form
- A7.Manufacturing Review Form (nothing is required in this section)
- A8.Process Change Notice (used only for PPAP'd due to a Process Change)
- A9.Conflict of Minerals (if applicable)
- A10.Subcontractors/Suppliers PPAP
- A11.Other Specified Requirement (as required)

Detailed information about each item can be found @ (https://suppliermanual.tenneco.com//) or by contacting the respective plant representative or Supplier Development Specialist.

ABBREVIATIONS AND TERMS



AIAG – Automotive Industry Action Group

PPAP - Production Part Approval Process

APQP – Advanced Product Quality Planning

TSM – Tenneco Supplier Manual

GRR - Gauge Repeatability & Reproducibility

MSA – Measurement System Analysis

CP - Control Plan

PFD – Process Flow Diagram

FMEA – Failure Mode and Effect Analysis

RPN – Risk Priority Number

RFQ - Request for Quote

SDE – Supplier Development Engineer

SQE – Supplier Quality Engineer

PCN – Process Change Notification

CC - Critical Characteristic

SC – Significant Characteristic

PTC – Pass Through Characteristics

Cpk – The capability index for a stable process - sigma is based on subgroup variation

Ppk – The performance index – sigma is based on total variation

ISO/IEC 17025:2005 – General requirements for the competence of testing and calibration laboratories

A2LA – American Association for Laboratory Acccreditation

PPAP SUBMISSION LEVEL



- PPAP levels differ only on the document Submission vs Retention. Hence it is the responsibility of the supplier to keep updating all the necessary documents at their end per Level 3 requirements and ensure it is readily available for Tenneco upon request within 48 hours.
- PPAP Submission Levels:
 - > Level 1: PSW only (and for designated appearance items, an Appearance Approval Report)
 - ➤ Level 2: PSW with sample products and limited supporting documents
 - ➤ Level 3: PSW with sample products and complete supporting documents (standard submission level)
 - ➤ Level 4: PSW and requirements as defined by the customer
 - ➤ Level 5: PSW with sample products and complete supporting documents available for review at supplier location

PPAP SUBMISSION LEVEL



Retentions/Submission Requirements - Table 4.2 (from AIAG PPAP Fourth Edition hand book)

		Submission Level			
<u>Requirement</u>	Level 1	Level 2	Level 3	Level 4	Level 5
1. Designed Records	R	s	5	-	R:
a)for proprietary components/details	R	R	R:	•	R:
b)for all other components/details	R	S	S	•	R
2. Engineering Change Documents	R	S	S	•	R
3. Customer Engineering Approval	R	R	S	•	R
4. Design FMEA	R	R	S	+	R
5. Process Flow Diagrams	R	R	S	+	R
6. Process FMEA		R	5	+	R
7. Control Plan	R	R	S	+	R
8. Measurement Systems Analysis (MSA)	R	R	S	+	R
9. Dimensional Results	R	5	S	+	R
10. Material, Performance Test Results	R	5	5	+	R
11. Initial Process Studies	R	R	5	•	R
12.Qualified Laboratory Documentation	R	5	5	•	R
13.Appearance Approval Report (AAR)	5	5	S	•	R
14.Sample product parts	R	5	S	•	R
15. Master Sample	R	R	R	•	R
16.Checking Aids	R	R	R	•	R
17. Records of Compliance With					
Customer-Specific Requirements	R	R	5	•	R
18. Part Submission Warrant (PSW)	S	5	S	5	R
Bulk Material Checklist	S	5	S	S	R:

S= The organization shall submit to the customer and retain a copy of records or documentation items at appropriate locations.

R= The organization shall retain at appropriate locations and make available to the customer upon request.

*= The organization shall retain at appropriate locations and submit to the customer upon request.

SUPPLIER PPAP RESPONSE IN TITAN



- 1. After receiving ePPAP Requests from Tenneco, suppliers are required to log onto the TITAN portal and review carefully the following:
 - a) PPAP Request details and PPAP c-folder documents related to the PPAP
 - b) Tenneco Global and/or Regional Terms and Conditions
 - c) Tenneco Standard PPAP/APQP Process Guidelines and Requirements
- 2. Initial Response (First PPAP Response) is required within 3 working days after receiving the ePPAP Request. Tooling PO will not be issued to supplier until this initial response is submitted. This response is to answer the questions in TITAN "PPAP Request overall Status" and "Overall Status Red or Yellow due to". Response to these questions acknowledges acceptance to the PPAP request.
- 3. Document Sharing takes place via **C-Folder in TITAN PPAP Request**. Suppliers are not allowed to use the c-folder for any other purposes, except for the specific PPAP and product launch related processes.
- 4. Whenever a document is assessed as 100% complete, suppliers are required to submit the completed documentation by uploading it electronically into the corresponding PPAP c-folder.
- 5. Suppliers are required to have all documents uploaded into TITAN and PPAP Samples at Tenneco Plant no later than the PPAP due date. Acceptable samples can be delivered prior to completed documentation in Titan, with goal of Documentation and samples both submitted no later than due date to the Tenneco Plant.

PPAP STATUS AFTER TENNECO REVIEW



Approved

• Indicates that part and submitted documentation meets all Tenneco requirements. Supplier is authorized to ship production quantities of the product, according to Tenneco's scheduling agreement (with this status supplier will not be able to remove or upload any documents in the c-folders).

Interim Approval

- Permits the shipment of material for production requirements on a limited time period or quantities.
- If an interim approval is due to Supplier PPAP issues then supplier is responsible for implementing containment actions to ensure that only acceptable material is being shipped to Tenneco. Additionally supplier has to prepare an action plan agreed with Tenneco. PPAP corrections are required to obtain a status "approved" within agreed time frame.

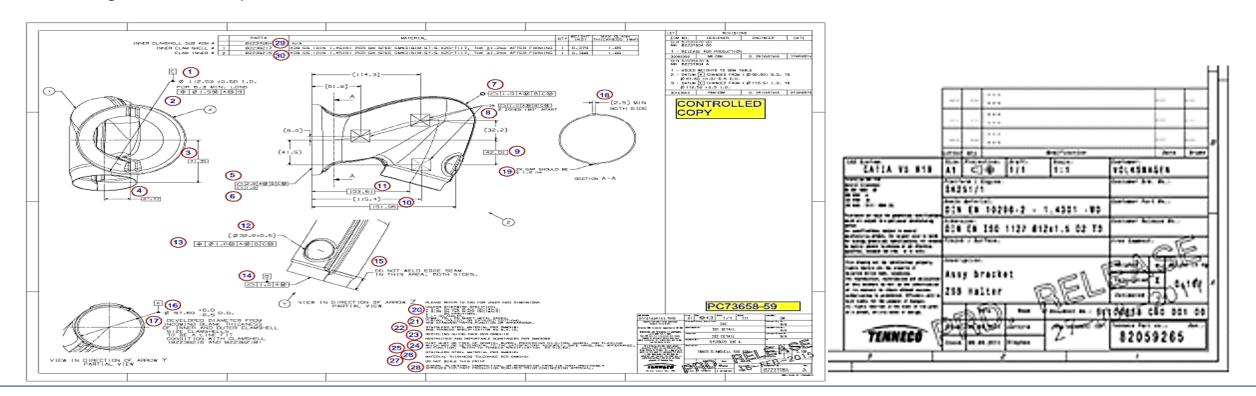
Returned

• It means that PPAP submission does not meet Tenneco requirements. In such cases, the submission must be corrected to meet the requirements and obtain a status "approved" within agreed time frame.

PPAP REQUIREMENTS: 1.DESIGN RECORDS



- 1. Fully "ballooned" drawing (all dimensions, notes, specs) must be submitted as part of a PPAP for every submission level where Dimensional Results are required.
- 2. All balloons must match with numbers used in Dimensional Results report.
- 3. Check if drawing number and revision level are the latest available.
- 4. Make sure that on the drawing "production release" stamp is present.
- 5. Upload ballooned drawing in Section 1a of the APQP folder. If Sections 1b and 1c are not applicable upload a blank document stating "N/A". Examples below:



PPAP REQUIREMENTS: 2.ENGINEERING CHANGE DOCUMENTS



- 1. Supplier shall have authorized engineering change documents for those changes not yet recorded in the design record but incorporated in the product, part or tooling e.g. supplier change requests, specifications updates, sub assembly drawings.
- 2. If there are any deviations that are not corrected at the time of PPAP and/or if there are dimensions out of specification but covered by approved deviation, only interim approval can be given.
- 3. If no changes required, please upload into PPAP submission one page document saying "Not required/Not applicable".
- Any approved engineering change or deviations should be uploaded into section 2 of TITAN PPAP Cfolder.

Example below:

Not required/ Not applicable

PPAP REQUIREMENTS: 3.CUSTOMER ENGINEERING APPROVAL



- If specified by the customer (OEM), supplier should have evidence of customer engineering approval.
- In most cases this section will be left blank. However a single page document should be uploaded into PPAP submission saying "Not required/Not applicable".
- 3. Elements from this paragraph should be uploaded into section 3 of TITAN PPAP C-folder. Example below:

Not required/ Not applicable

PPAP REQUIREMENTS: 4.DESIGN FMEA (DFMEA)



If supplier is responsible for the part/product design, completion and submission of dFMEA according to customer-specified requirements is required

- 1. Design FMEA should be done according AIAG FMEA handbook (the latest version available at www.aiag.org).
- 2. If the supplier does not want to upload the dFMEA due to confidentiality, a cover page confirming that the FMEA was done according to AIAG standard and/or listed RPN levels (at least top 10) can be submitted instead.
- 3. In any case dFMEA should be available for Tenneco representative to review at supplier location.
- 4. During review following points will be checked: part number and revision level (it should match with the latest drawing), items with highest RPN/severity level must be covered with actions.
- 5. When there is a design step where the Severity = 5 8 AND an Occurrence = 4 10, this step must be highlighted in the pFMEA for team focus. Also if Severity = 9 or 10 this design step must be highlighted in the pFMEA for team focus.
- 6. If Tenneco is responsible for the design, this section will be left blank. However a single page document can be uploaded into PPAP submission stating "not required/not applicable".
- 7. Elements from this paragraph should be uploaded into section 4 of TITAN PPAP C-folder.

PPAP REQUIREMENTS: 5.PROCES FLOW DIAGRAM (PFD)



Process Flow Diagram is a way to visualize a process and must meet specified customer needs. After review, it should be clear what the process includes:

- 1. Each step in the process, (receiving of raw material, part manufacturing, inspections and checks, assembly, packaging, shipping).
- 2. If there are any production steps done externally (outsourced operations).
- 3. If there are any abnormal handling processess such as rework, offline activities (measurement, inspection, handling) and scrapping.
- 4. If there are any transport or storage of semi-finished products.
- 5. In which step of production processess are put together, sub-assembly or the addition of materials occurs (e.g. the welding nut #2 is added on during welding)

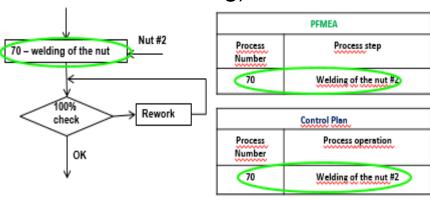
6. Which operations contains special characteristics (Critical, Significant, Manufacturing) and Pass

Through Characteristics (PTC).

7. Part number and revision level should match the latest drawing.

8. Link between PFMEA, Process Flow and Control Plan (same step numbers, names and processes) is confirmed.

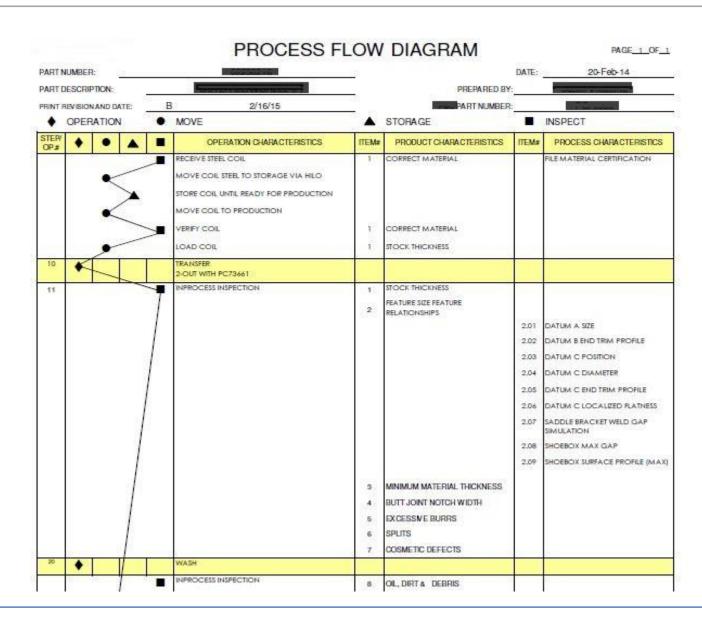
PFD should be uploaded into section 5 of TITAN PPAP C- folder



PPAP REQUIREMENTS: 5.PROCES FLOW DIAGRAM (PFD) (CONTINUED)



- This is an example of a PFD.
- Content and flow is important.
- Supplier can use their own format.



PPAP REQUIREMENTS: 6.PROCES FMEA(PFMEA)



Supplier shall develop a process FMEA in accordance with, and compliant to, customer-specified requirments. Requirements:

- 1. pFMEA must be done according to AIAG FMEA handbook in terms of severity, detection and occurance ratings (the latest version available at www.aiag.org).
- 2. The rankings must be equal to or higher than the Tenneco dFMEA rankings for particular items from the drawing.
- 3. Critical Characteristics should have severity: 9-10; Significant Characteristics: should have severity: 7-8; Pass Through Characteristics: should have severity 5 at least. All above should be indicated in PFMEA.
- 4. If severity level is greater than 8, an error proofing (Poka-Yoke) is required unless Tenneco approves in writing alternative solution.
- 5. If the supplier does not want to upload the pFMEA due to confidentiality, a cover page confirming that the FMEA was done according to AIAG standard and/or with listed RPN levels (at least top 10) can be submitted instead same as pFMEA
- 6. In any case pFMEA should be available for Tenneco representative review at supplier location.
- 7. Part number and revision level should match with the latest drawing. Items with highest RPN/severity level must be covered with actions.
- 8. Link between PFMEA, Process Flow and Control Plan (same step numbers, names and processes) is confirmed.
- 9. PFMEA should be uploaded into section 6 of TITAN PPAP C-folder.

PPAP REQUIREMENTS: 6.PROCES FMEA(PFMEA)



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Example of pFMEA below:

POTENTIAL
FAILURE MODE AND EFFECTS ANALYSIS
(PROCESS FMEA)

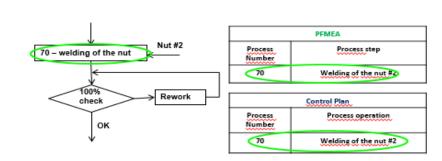
FMEA Number DEPARTMENT PROCESS ENGINEER Item: Process Responsibility Prepared By Model Year(s)/Vehicle(s): N/A Key Date N/A FMEA Date (Orig.) (Rev.) (Rev) 6-Dec-14 Core Team: Reference Flowing Form Action Results C 0 Potential Current Current Potential Potential Responsibility Recommended Cause(s) / Process Process Op Name Effect(s) of e Requirement ailure & Target 0 D Controls Mechanism(s) Controls 0 Action(s) Actions Mode Failure Completion Date 0 C of Failure Prevention Detection Taken Optiona Reference # 8 80 NONE SUPPLIER PROCESS 2 SUPPLIER PROVIDED RECEIVE CORRECT INCOMING MATERIAL CONTROLS, COMPUTERIZED MATERIAL TO PRODUCE PART TO PRINT STEEL CERTIFICATION COIL STEEL TRACKING SYSTEM FROM SUPPLIER INCORRECT STEEL (MATERIAL SUPPLIER PROCESS 2 SUPPLIER PROVIDED 8 80 NONE PROPERTIES) SHIPPED FROM CONTROLS, COMPUTERIZED STEEL CERTIFICATION, SUPPLIER TRACKING SYSTEM, STEEL CERT VERIFICATION CERTIFICATION VERIFICATION PROGRAM CORRECT INCORRECT PREMATURE FAILURE, UNABLE MISLABELED COIL, LABELS SUPPLIER PROCESS 2 VERIFICATION TO 8 80 NONE STAGED COIL MATERIAL MATERIAL TO PRODUCE PART TO PRINT SWITCHED AFTER RECEIPT CONTROLS, COMPUTERIZED ROUTED MATERIAL. (OPERATOR) TRACKING SYSTEM CONTROL PLAN INSPECTION 80 NONE 2 SUPPLIER PROVIDED INCORRECT STEEL (MATERIAL SUPPLIER PROCESS PROPERTIES) SHIPPED FROM CONTROLS, COMPUTERIZED STEEL CERTIFICATION. SUPPLIER TRACKING SYSTEM, STEEL CERT VERIFICATION CERTIFICATION VERIFICATION PROGRAM INCORRECT COIL LOADED SUPPLIER'S COIL 70 NONE 2 CONTROL PLAN, CHECK **IDENTIFICATION TAGS** SHEET, IN PROCESS INSPECTION

PPAP REQUIREMENTS: 7.CONTROL PLAN(CP)



Supplier must have a control plan that defines all methods used for process control and complies with customerspecified requirments. Elements which will be checked:

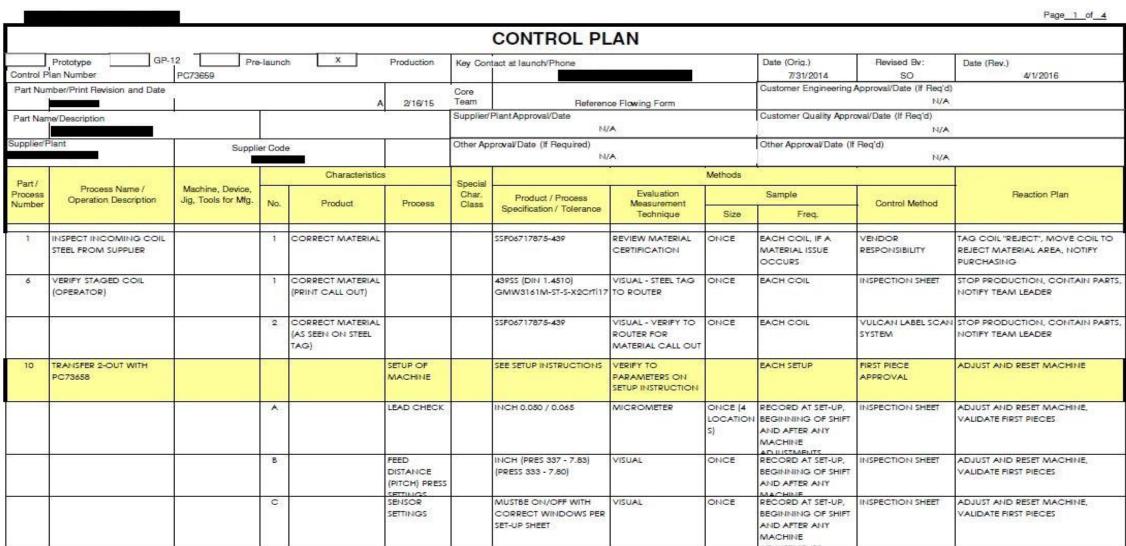
- 1. One-to-one match of the operation numbers between Process Flow Chart and PFMEA.
- 2. The whole production process is included incoming of raw material, manufacturing process, in-process controls, final inspection, packaging, product and contamination audits, revalidation and rework (if applicable).
- 3. All part characteristics and notes provided on the drawing are listed in the Control Plan
- Controls must be clearly defined (what, how, by what, when/how often will be measured and where records will be stored).
- 5. If work instructions are linked to the Control Plan they are included in the PPAP package; "control in accordance with internal procedure" is not acceptable.
- 6. Control Plan reflects all special and PTC characteristics defined on the drawing.
- 7. Part number and revision level should match with the latest drawing and refer to Tenneco part information.
- 8. Welding quality verification shall be included as applicable
- Any planned rework must be part of the control plan.
- 10. Annual Revalidation should be a part of the Control Plan.
- 11. Control Plan is uploaded into section 7 of TITAN PPAP C-folder.



PPAP REQUIREMENTS: 7.CONTROL PLAN(CP)



Example of Control Plan below:



PPAP REQUIREMENTS: 8.MEASUREMENT SYSTEM ANALYSIS



Supplier should complete MSA studies (e.g. Gage R&R) for all new or modified gages, measurement and test equipment. Gage studies shall comply with AIAG guidelines (MSA manual the latest version) and end-user customer specific requirements: All measurement and test equipment called out on the Control Plan must have Gage R & R completed.

- 1. Variable gauge studies should utilize: 10 parts (as a minimum), 2 operators and 3 trials.
- 2. Acceptance criteria based on variable gage R&R studies are (calculation with ANOVA):
 - < 10 % of tolerance →accepted
 - 10 30 % of tolerance → may be acceptable, contact Tenneco
 - > 30 % of tolerance → unacceptable
 - NDC (Number of Distinct Characteristics) > 5
- 3. Attribute gauge study should utilize: 30 pieces (as minimum, from entire tolerance range and 20% out of the spec), 3 operators, 3 trials. Acceptance criteria:
 - Kappa value >0.75 → acceptable
 - Kappa value <0.75 → not acceptable and improvement plan needed

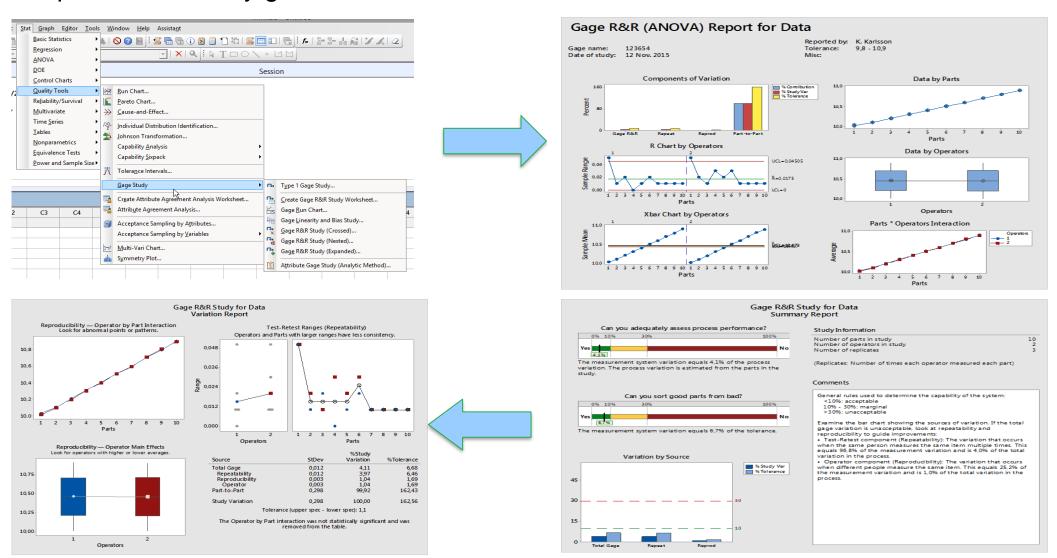
Elements to be checked:

- Studies performed on all gages used on SC/CC features (as minimum, including on-line gages and testers)
- Work instruction for gauge and picture of gauge should be part of PPAP see chapter 17 Checking Aids
- Raw data available for each study All studies should be uploaded into section 8 of TITAN PPAP C-folder.

PPAP REQUIREMENTS: 8.MEASUREMENT SYSTEM ANALYSIS



Example of MSA study generated with CAQ software:



PPAP REQUIREMENTS: 9.DIMENSIONAL RESULTS



Supplier should be able to provide evidence that all measurements/test have been done in accordance with the Control Plan and results indicate compliance with specified requirments.

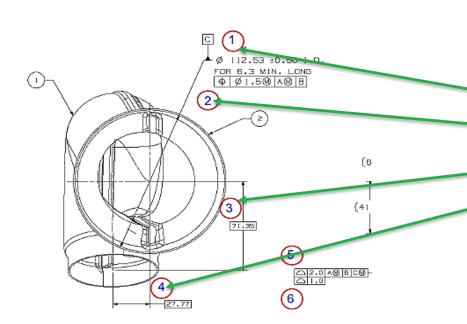
Elements to be checked:

- 1. The Dimensional Results must correlate with ballooned drawing including all characteristics including specifications and notes.
- 2. Each data point must indicate: "in spec/out of spec", "ok/nok" and/or "pass/fail".
- 3. The report must include only measured values ranges are not allowed.
- 4. All PPAP samples are measured; in case of multiple cavity tool 1 part per cavity, as minimum.
- 5. Base for the measurments is 2D drawing.

PPAP REQUIREMENTS: 9.DIMENSIONAL RESULTS - CONTINUED



- 6. The submitted PPAP Samples must be measured and numbered per the dimensional layout,
 - minimum number of parts laid out per the PPAP Request
 - or 1 per cavity of multiple cavity tools.
- 7. All the supported documents as datum system for CMM, measurment strategy (best fit not allowed), sketches, inspection points must accompany the Dimensional Reports and should be uploaded into section 9 of TITAN PPAP C-folder.

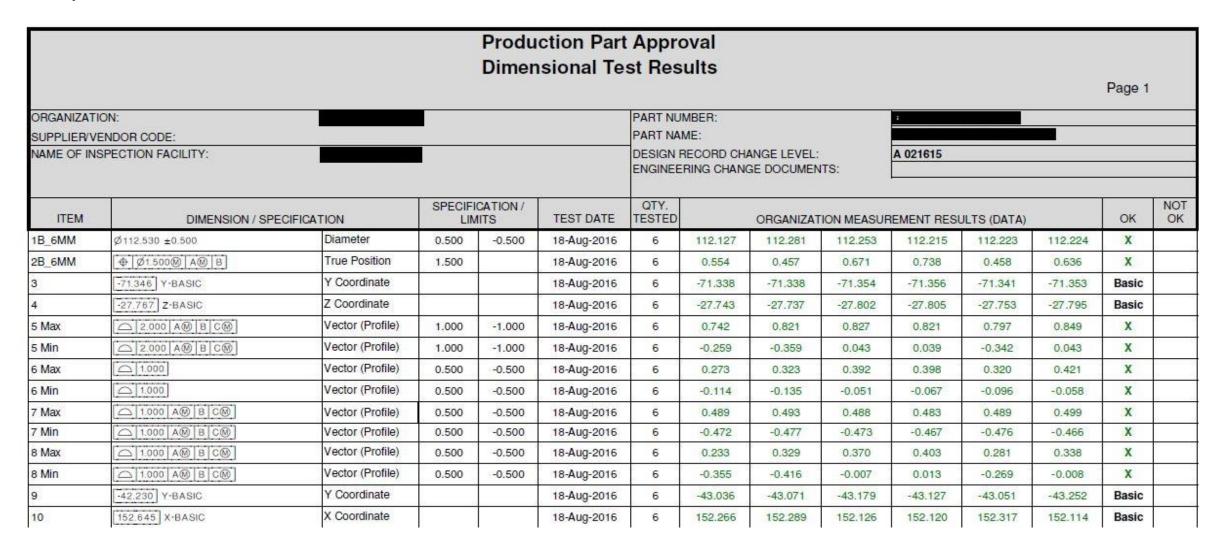


ITEM	DIMENSION / SPECIFICATION		
1B_6MM	Ø112.530 ±0.500	Diameter	
2B_6MM	⊕ Ø1.500₩ AM B	True Position	
3	-71.346 Y-BASIC	Y Coordinate	
4	-27.767 Z-BASIC	Z Coordinate	
5 Max	2.000 AM B CM	Vector (Profile)	
5 Min	2.000 AM B CM	Vector (Profile)	

PPAP REQUIREMENTS: 9.DIMENSIONAL RESULTS



Example of Dimensional Results below:



PPAP REQUIREMENTS: 9.DIMENSIONAL RESULTS



Supplier should provide a measurement strategy and upload with the dimensional results into the C-folder.

Minimum information needed:

- 1. Measuring System:
 - 1. Taktile
 - Contactless
 - 3. CMM (Coordinate-measuring machine)
 - 4. Mobil Measuring equipment (Measuring arm, e.g. FARO, Romer, etc)
 - 5. Other
- 2. Orientation of Part for Measurement: Parts are clampled only if print states with Part Restrained.
 - 1. A picture of the part showing the component in its measurement orientation.
 - Additional information to support the clamping.
 - I. (constraints must not distort the form of the part)
 - II. (light magnets or light spring loaded clamps may be used)
- 3. Alignment of the Component:
 - I. Alignment acc. which reference system
 - II. Best Fit
 - III. Other
 - IV. Amount of points taken per measurement
 - V. Method of calculation for the results (e.g. average, minimum, maximum, .. etc)
- 4. Software:
 - Which software was used and with which revision level.



PPAP REQUIREMENTS: 10.RECORDS OF MATERIAL / PERFORMANCE TEST RESULTS



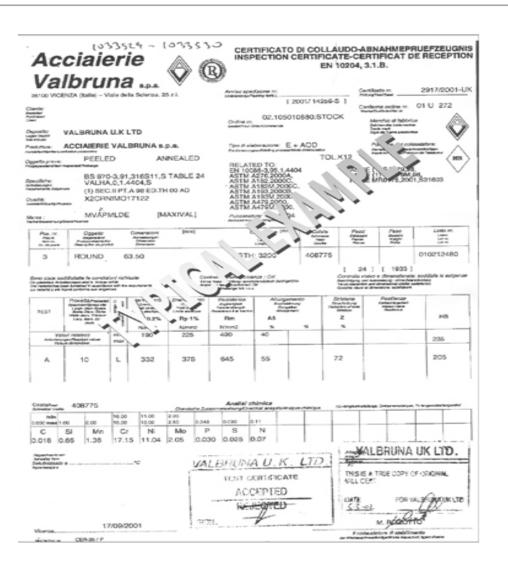
Supplier should have records of material and/or performance test results for tests specificed on design records or Control Plan.

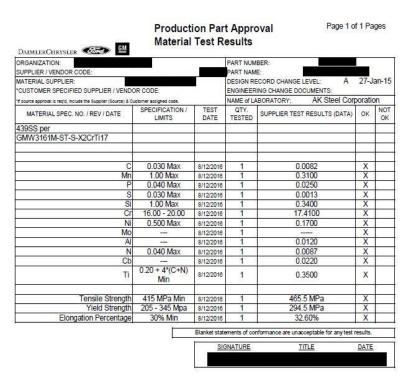
Elements to be checked:

- 1. Part number and revision should match the drawing (for all submitted documents)
- 2. Material certificate must be in English or bilingual.
- 3. Material certificate must contain the chemical composition and mechanical properties of the material as per drawing.
- 4. No data should be older than one year (prior to PPAP submission supplier should contact Tenneco representative, if material certificate is older).
- 5. Material certifications and results for product validation
 - 1. Welding joints on the components weld seam metallography reports shall be attached
 - 2. All Weld seams shall be numbered and for each a report shall be attached, specification with limit and assessment OK/ NOK shall be included
 - 3. (for example tests results such as Weld Cut & Etch) or design validation testing should be attached here (section 10 of TITAN PPAP C-folder).
- 6. Examples of Material Certificate and Material test results attached: next slide...

PPAP REQUIREMENTS: 10.RECORDS OF MATERIAL / PERFORMANCE TEST RESULTS







PPAP REQUIREMENTS: 10. RECORDS OF MATERIAL / REACH & ROHS



If required by customer: (see Section from Tenneco Global Supplier Manual below)

 Supplier to provide in each PPAP the compliance confirmation for REACH & RoHS, uploaded into section 10 of TITAN PPAP APQP-folder.

Tenneco and its suppliers are actively working towards compliance with European Union (EU) Regulation No. 1907/2006 concerning REACH (Registration, Evaluation, Authorization and Restriction of Chemicals), and EU Directive 2002/95/EC, 2011/65/EU, 2015/863 regarding RoHS (Restriction of use of Certain Hazardous Substances, "RoHS Recast") in Electrical and Electronic Equipment.

RoHS & REACH requirements apply to some products of certain of our OE Customers.

This means that suppliers that provide certain parts, components, assemblies and products will continue to be asked for part chemical content information.

As per our Tenneco Supplier Manual, Section 9.2.1 & 9.2.2 suppliers are obligated to ensure that products supplied meet all regulations applicable to the suppliers' manufacture and sale of these products. The Tenneco Supplier Manual also requires that suppliers provide Tenneco with all the information and documentation necessary for Tenneco to comply with applicable regulations, including REACH and RoHS.

Tenneco is informing you to upload information related to your company's products and EU RoHS (Restriction of Hazardous Substances "RoHS Recast") Directive 2002/95/EC, 2011/65/EU, 2015/863 and EUREACH (Registration, Evaluation, Authorization and Restriction of Chemicals) Regulation No. 1907/2006.

RoHS:

Please use the RoHS compliance overview templates (link sheet) to confirm compliance with the RoHS regulations for the components on part number level that you deliver to Tenneco.

REACH: To confirm compliance with the REACH regulations please provide a copy of the REACH compliance certificate.

PPAP REQUIREMENTS: 11.INITIAL PROCESS STUDIES



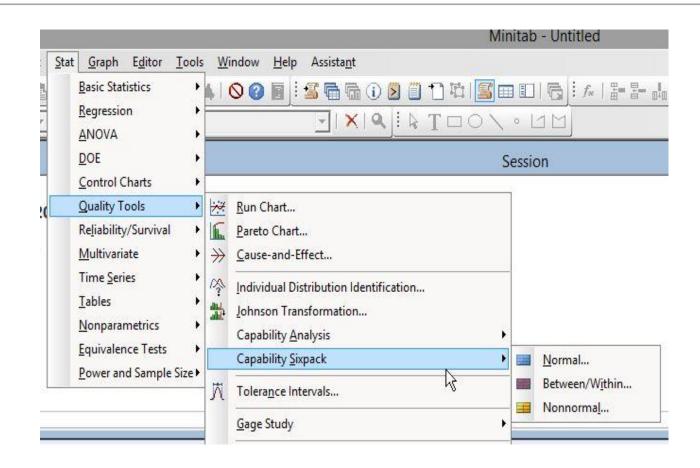
In case of identified critical, significant or pass through dimensions, supplier must perform a process capability study. If there are no critical features called out on the print, Tenneco reserves the right to require initial process capability on other characteristics.

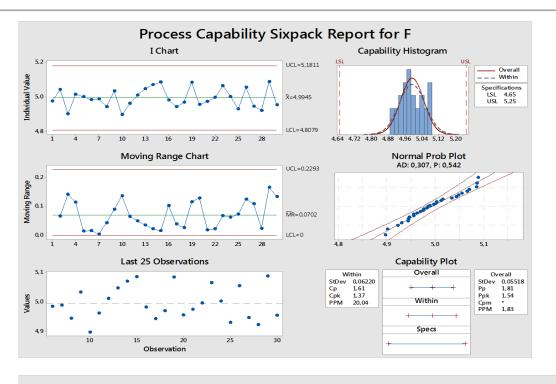
Elements to be checked:

- 1. Sampling: for variable data a minimum 125 (or as agreed with Tenneco) readings from consecutive parts of the significant production run is required for the study.
- 2. Sampling: for attribute data a minimum 300 (or as agreed with Tenneco) readings from consecutive parts of the significant production is required for the study.
- 3. Normality test must be performerd and P-value must be greater than 0.05.
- 4. Raw data should be available for each study.
- 5. Acceptance criteria:
 - Index Cpk, Ppk > 1.67 -- process currently meets the acceptance criteria
 - 1,33 =< Index Cpk, Ppk => 1.67 -- process is not acceptable for Critical Characteristics, for another characteristics
 acceptable
 - Index Cpk, Ppk < 1.33 -- process does not currently meet the acceptance criteria
- 6. If process acceptance criteria are not meet for one or more characteristics containment (e.g. 100% inspection) and action plan is required.
- 7. Each cavity of a multiple cavity mold or multiple tool process, must have its own capability study.
- 8. All relevant documents should be uploaded into section 11 of TITAN PPAP C-folder.

PPAP REQUIREMENTS: 11.INTIAL PROCESS STUDIES







		Capability Analysis for F Report Card
Check	Status	Description
Stability		The process mean and variation are stable. No points are out of control.
Number of Subgroups	1	You have 30 subgroups. For a capability analysis, this is usually enough to capture the different sources of process variation when collected over a long enough period of time.
Normality	\checkmark	Your data passed the normality test. As long as you have enough data, the capability estimates should be reasonably accurate.
Amount of Data	1	The total number of observations is less than 100. You may not have enough data to obtain reasonably precise capability estimates. The precision of the estimates decreases as the number of observations becomes smaller.

PPAP REQUIREMENTS: 12.QUALIFIED LABORATORY DOCUMENTATION



- If testing is performed in a supplier's internal lab, they must provide a copy of their quality certification. The supplier should also provide documentation of the appropriate laboratory scope.
- If an external lab is used, the supplier should send a copy of the outside lab certification and the scope of accreditation (must be ISO 17025/A2LA certified or regional equivalent).
- All relevant documents should be submitted into section 12 of TITIAN PPAP C-folder.

PPAP REQUIREMENTS: 13.APPEARANCE APPROVAL REPORT (AAR)



- Appearance Approval Report shall be completed for each part, if the product/part has appearance requirements
 on the design records. If AAR is not required then upload sheet with statement indicating N/A (Not
 applicable)
- AAR is typically applied for parts with color, grain or surface appearance requirements. (Typically, exhaust components require an AAR report for polish/chrome/painted decorative exhaust tips that is signed-off by the customer).
- Parts to be evaluated in standardized condition such as: light intensity, control distance, control time etc. These
 conditions should be agreed with Tenneco and included in the report.
- If the AAR is requested, the samples should be submitted independently on PPAP level submission.
- All known failures related to supplier's technology should be evaluated together with the supplier and approved by Tenneco in writing.
- Even though the appearance samples are agreed on, the launch containment should be focused on appearance to identify and evaluate unknown failures. The failures catalog should be developed by the supplier and shared with Tenneco for review and approval.
- Tenneco approved ARR/failure catalog should be uploaded into section 13 of TITAN PPAP C-folder.

PPAP REQUIREMENTS: 14.SAMPLE PRODUCT PARTS (PPAP SAMPLES)



- The supplier shall provide, either, a minimum of 6 samples or 1 sample per cavity for multi-cavity processes unless otherwise directed by Tenneco in writing.
- These samples must be defined as PPAP samples on all shipping documents. The PPAP sample label must be placed on the container near the part number label. PPAP samples must arrive at the Tenneco facility on or before PPAP due date.
- PPAP sample label (can be found in Tenneco Supplier Manual, section 4.3.2.15):

Each sample part must have a tag with following information listed below:

- 1. The part is identified as a PPAP Sample Part
- 2. Tenneco part number, revision level and part name
- 3. Project name and Customer
- Date when manufactured
- Supplier Name/Location
- 6. Customer Responsible Person (name/phone/email)

Into section 14 of TITAN PPAP C-folder supplier should upload shipment tracking information such as UPS; DHL; FedEx; etc. tracking numbers.

SAMPLE SUBMISSION FOR PRODUCTION APPROVAL
Part number/revision level:
Part name:
Project name:
Customer:
Date when manufactured:
Supplier Name/Location:
Customer Responsible Person (name/phone/email):

PPAP REQUIREMENTS: 15.MASTER SAMPLE



- Supplier should retain master sample from the PPAP run.
- The master sample shall be identified as such, and shall show the customer approval date on the sample (picture of master sample with identification tag should be provided in this folder).
- One (1) master sample per cavity for multi-cavity processes should be retained, unless otherwise directed by Tenneco.

Master sample part must have a tag with following information listed below:

- 1. The part is identified as a Master Sample
- 2. Tenneco part number, revision level and part name
- 3. Project name and Customer
- 4. Date when manufactured
- 5. Date of PPAP Warrant signed off



(Example label)

Into section 15 of TITAN PPAP C-folder supplier should upload picture of the Master Sample, including label.

PPAP REQUIREMENTS: 16.CHECKING AIDS



• This PPAP element is used in order to certify that all aspects of these **Part Specific checking** aids comply with product requirements/specifications for testing as stated by the drawing.

Elements to be checked/uploaded:

- 1. Procedure or description how the checking aid or control gage is used should be submitted here.
- 2. All used gauges should agree with part dimensional requirements.
- 3. Gage master samples are visually color-coded as PASS (Green) or FAIL (Red)
- 4. MSA should be conducted for all gauges used according to Control Plan
- 5. Gauge Print
- 6. Gauge Certification by approved lab
- 7. Picture of Part in Gauge
- <u>List of control gauges with supportive documentaion (calibration record within past year, gage instructions and photos) should be uploaded into section 16 of TITAN PPAP C-folder "Checking Aids"</u>



Example of checking aid and gauge instruction:

GAGE INSTRUCTIONS Department 36

PC73660/61 OPERATION 10

GAGE ID: PC73660/61#ST1

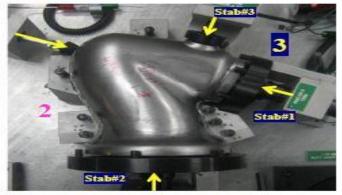
 Gage Components: Three Stab Pins with Lock Pins, Two Go/No-Go Feelers, One Go/No-Go Plug, One Check Block, One Scribe, and One Flat Feeler.



2. Instructions:

Photograph A

- a. Check the size of the sensor port hole in the PC73661 with the 29.0/29.5mm Go/No-Go Plug. (Photograph A, Number 1)
- Mate the PC73660 to the PC73661, and locate the assembly to the fixture. (Photograph B, Number 2)



Photograph B

PPAP REQUIREMENTS: 17.COMPLIANCE WITH CUSTOMER-SPECIFIC REQUIREMENTS



- This section is for uploading any customer specific requirements which are called out on the print (coming from Ford, GM, Harley, etc.) and/or Tenneco.
- If none are called out, upload a blank document saying "Not required/Not applicable".

Not required/ Not applicable

PPAP REQUIREMENTS: 18.PART SUBMISSION WARRANT



- Part Submission Warrant is a document required for all newly tooled and/or revised product in which
 the supplier confirms that inspections and tests on production parts show conformance to Tenneco
 requirements. USE the AIAG Format, unless otherwise specified by Tenneco.
- A Part Submission Warrant MUST be properly and FULLY filled out no blank spaces.
- If information is not required then enter N/A.
- Weight recorded in kg and four decimal places.
- For ""Customer Name/Division" state "TENNECO". (Do not add the specific plant)
- Electronic signatures are acceptable.
- PSW should be uploaded into section 18 of TITAN PPAP C-folder.
- In the next slides you will find how to fill in the details.

PPAP REQUIREMENTS: 18.PART SUBMISSION WARRANT

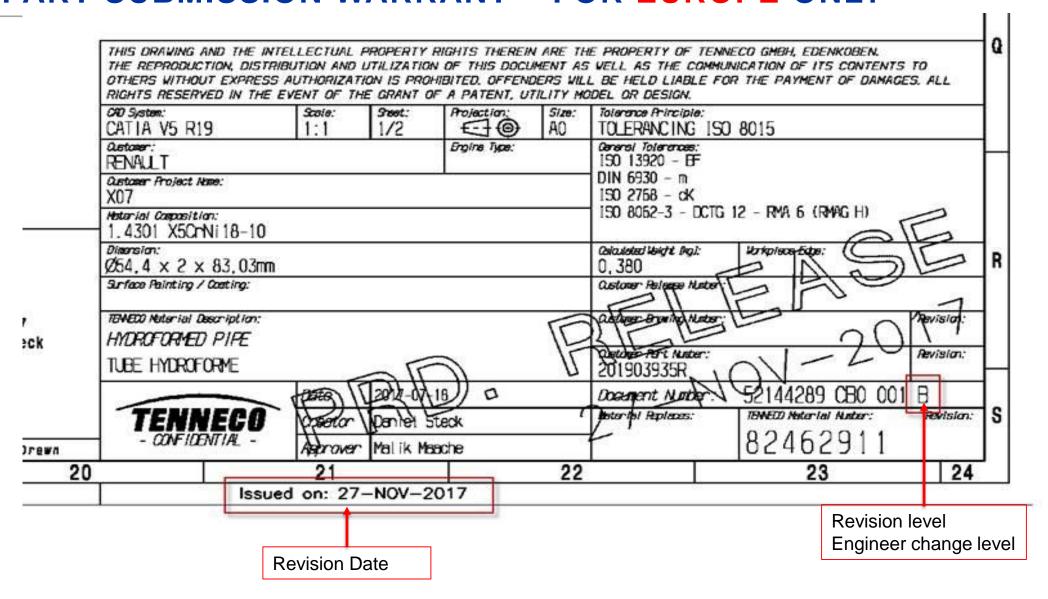


Part Submission Warrant

Part Name						Customer Part Number Enter Customer Part #					
Shown on Dr	awing No.	Drg Number			Org	ganizatio	n Part #	Enter Your F	art Numb	er	
Engineering	Change Level	Enter Rev Le					Dated	Enter Rev D	ate	Enter actual	
Additional Er	gineering Changes		engineering changes not yet in dy applicable for the part	ncorporat		y.		Enter Eng Change	s dates	weight in kilograms to four	
Safety and/o	r Government Regu	ılation	TO THE COLUMN TO THE PARTY OF T	rchase O	rder No.	Enter num on PO	ber which	ch can be found	Weight (kg)	decimal places	
Checking Aid	I No. If request of each ch	"Yes" if indicated by drawing, Checking Aid Engineeri		e "No" =			eng change level	Date	d		
ORGANIZATIO	N MANUFACTUR	ING INFORMATIO	ON		CUSTON	MER SUB	MITTAL	INFORMATIO	N .		
Your Compa	Your Company Name					of the C	ustom	er			
Organization	Name & Supplier/\	endor Code			Custor	mer Name	e/Divisio	n			
Company S	treet Address			Enter Your Buyer's Name							
Street Addre	ss				Buyer/	Buyer Co	de				
City	State	ZIP	Country		What V	ehicles	is this	used on?			
City	Region	Postal Code	Country		Applica	ation					
	MATERIALS REPORTING					Choose proper answer based on available information					
Has customer-required Substances of Concern information been reported?											
	3	Submitted by IMD	S or other customer format:	Enter "IN	IDS" or nar	ne of cust	omer for	mat			
EMANY /0594 240			ES 2008 ES 1 2001 - 4		Choose	proper ans	wer base	ed on available in	formation		
Are polymeri	c parts identified wi	th appropriate ISC) marking codes?			Ye:	S	No	n/a		

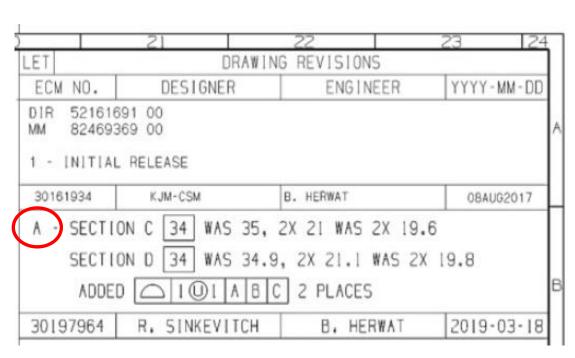
PPAP REQUIREMENTS: 18.PART SUBMISSION WARRANT – FOR EUROPE ONLY

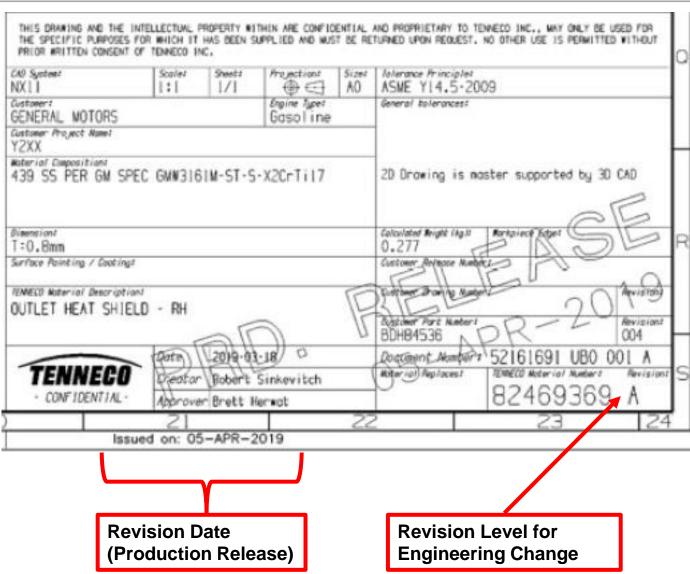




PPAP REQUIREMENTS: 18.PART SUBMISSION WARRANT – FOR NORTH AMERICA ONLY







PPAP REQUIREMENTS: 18.PART SUBMISSION WARANT



REASON FOR SUBMISSION (Check at least one) Check the appropriate box or I	boxes. For bulk materials addtionally check "Other" and write "bulk material"
Initial Submission	Change to Optional Construction or Material
Engineering Change(s)	Supplier or Material Source Change
Tooling: Transfer, Replacement, Refurbishment, or additional	Change in Part Processing
Correction of Discrepancy	Parts Produced at Additional Location
Tooling Inactive > than 1 year	Other - please specify below
REQUESTED SUBMISSION LEVEL (Check one) First identify and then check ap	propriate submission level requested by Tenneco
Level 1 - Warrant only (and for designated appearance items, an Appea	arance Approval Report) submitted to customer.
Level 2 - Warrant with product samples and limited supporting data sub	omitted to customer.
Level 3 - Warrant with product samples and complete supporting data s	submitted to customer.
Level 4 - Warrant and other requirements as defined by customer.	
Level 5 - Warrant with product samples and complete supporting data i	reviewed at organization's manufacturing location.
SUBMISSION RESULTS Check boxes for elements which are a part of PPAP submi	ission
The results for dimensional measurements material and fund	ctional tests appearance criteria statistical process package
These results meet all drawing and specification requirements:	NO (If "NO" - Explanation Required) If you check "No" explanation
Mold / Cavity / Production Process If production will be done from more than line such information should be enetred by	one mold/cavity/production are needed

PPAP REQUIREMENTS: 18.PART SUBMISSION WARANT



DECLARATION								
I hereby affirm that the sai	mples represented b	y this warrant are re	presentative of c	our parts which	ch were ma	de by a process that mee	ets all Produ	uction Part
Approval Process Manual	4th Edition Require	ments. I further affirn	n that these sam	ples were pr	oduced at tl	ne production rate of	L	hours.
I also certify that documer	nted evidence of suc	n compliance is on fi	ile and available	for review. I	have noted	any deviations from this	declaratio	n below.
EXPLANATION / COM						n. Secondly enter number o required in "Explanation/Co		
ls each Customer Tool pr	operly tagged and	numbered?		Yes	No 🗌	n/a Check proper answ	er based on	actual situation
Organization Authorized S	Signature		upplier representative signature to confirm that all required documents are submitted nd correct. Additionaly: date of signing, print name, title, phone and fax number, email.					is a second seco
Print Name			F	Phone No.			Fax No.	
Title				E-mail				
		FOR CU	ISTOMÉR USE	ONLY (IF A	APPLICABI	E)		
Part Warrant Disposition:	Approved	Rejected	d Othe	er		·		
Customer Signature		FOR TEN	NECO O	NLY -	LEAV	E BLANK	Date	
Print Name				Custom	er Tracking	Number (optional)		



A1.Launch Containment Plan

A2.Capacity Verification (as required)

A3.APQP Tracker

A4.IMDS Documentation

A5.Packaging Plan Proposal

A6. Vendor Tooling Registration Form

A7.Manufacturing Review Form (nothing is required in this section)

A8.Process Change Notice (used only for PPAP'd due to a Process Change)

A9.Conflict of Minerals (if applicable)

A10.Subcontractors/Suppliers PPAP

A11.Other Specified Requirement (as required)

Detailed information about each item can be found in Tenneco Supplier Manual (https://suppliermanual.tenneco.com//) or by contacting respective plant representative or SDE.



A1.Launch Containment

Launch Containment is a mandatory process which ensures that Tenneco facility receives 100% defect free product. It begins when the supplier has been awarded the part and ships to the Tenneco facility (including sample parts shipped during pre-launch).

Elements to be checked:

- 1. Supplier needs to develop a Launch Containment Plan in AIAG Control Plan format (with field "Pre-launch" checked in the header)
- 2. Controls in Launch Containment phase should be at least doubled in comparison to serial production controls (preferable 100% control for defined characteristics)

Supplier will document and maintain containment results in alignment with the approved Control Plan in the form of an I-Chart. Upon request from Tenneco, the Supplier will need to provide the I-charts. Launch Containment Form (see chapter 4.2.3.1 of TSM).

Launch Containment will continue for a minimum of 90 days after initial shipment and no less than 10 shipments (low volume) after SOP (at discretion of Tenneco facility).

If a problem is identified by the Tenneco receiving plant, the containment process will restart and must remain in effect until corrective actions are implemented and verified.

In any case Launch Containment should be uploaded into section A1 of TITAN PPAP C- folder.



A1. Launch Containment

The yellow Launch Containment label must be used to identify parts containers throughout launch phase.

LEVEL I CE	RTIFIED							
☐ Launch Containment Part #☐ MRR #:	fs							
CERTIFIED FOR:								
ASN #:	SHIP DATE:							
CERTIFIED	STOCK							



A2.Capacity Verification

The Capacity Verification will verify that the results of the supplier's actual manufacturing process meet the requirements for on-going quality and quoted tooling capacity. This process applies for existing tooled parts and new non-tooled parts. This evaluation is being performed during the first trial runs at supplier's process

Tenneco reserves the right to be present during these trial runs to witness and evaluate results.

Expectation is that the supplier demonstrate *Available Output per day* > *Req'd good parts to support next process (MCR)*.

Tenneco requires a working standard as follow:

- Daily capacity is based on 20hours per day. A "week" is defined as 5 days: Monday morning through Friday night.
 All capacity increase requests will be quoted.
- LCR = Least Capacity Rate = Estimated Annual Volume divided by 240 days
- MCR = Maximum Capacity Rate = LCR x 120%, plus any additional capacity that may be required

The Capacity Verification Form can be found in PPAP request under Tenneco PPAP/APQP Document Templates. When Capacity Verification is performed by supplier as self assessment it should be uploaded into section A2 of TITAN PPAP C-folder.



A3.APQP Tracker

Suppliers are required to use the APQP Tracker Template to monitor the APQP steps.

This template contains progress status of both the required documentation and APQP milestones.

APQP Tracker must be submitted on a regular basis (monthly in general and weekly in the month before PPAP is due). APQP Phase also needs to be completed in Titan between Kick off and PPAP, when phases get completed.

Suppliers must indicate truthfully the actual overall status of the product launch in each PPAP Response:

Overall status "GREEN" means PPAP preparation is on time

"YELLOW" status means there are delays in individual PPAP & APQP elements, but such delays are recoverable

"RED" status indicates PPAP is not expected to be on time and delays are not recoverable Whenever updated or modified APQP tracker should be uploaded into section A3 of TITAN PPAP C-folder.

Tracking		APQP Ph	ise	save			O I C	ar All
TENNE	CO	Supp	lier APQ	P Tracki	ng Sheet			
PPAP Req No.	0			Program/Project				
Part No.:				Part Name:				
Drawing No.:				User Plant:				
Rev Level:				Risk level				
TEN Do	oument nº	P06_35_7.2	Revision	6	Revision date	30.03.2015		GSCM SD
Supplier Informat	ion	60 6				100	27	
Name:	0	14		4			APQP Phase	
Contact Name			tel					
e-mail			fax		İ	1 5	Supplier Kick-Of	
Tenneco Contact	Information	19		•	- 8	Δ.	PQP Overall Statu	19
Application Buyer	0		phone			To override autor	matic ranking double	e click cell be
e-mail			fax					
TEN SQE		-	phone			1		
e-mail	8		fax		8			
ż .		"Pr	oject Timing In	fomation"		PP	AP Requireme	ents
: .	Prototype parts	Off Tool parts	Off Process parts	PPAP	SOP	PPAP "TYP"	AlA	4G
Quantity						PPAP Level		3
Due date				***	1	PPAP Ship to:	No.	
			rovide "Supplier	APQP Plan Dates"		ĺ	*-	
	etones Status - Status	Step 1	Step 2	Step 3	Step 4	Program Need Date	Date Committed	Close Date
(0) Design Developn	nent	Statement of Work requirements received	Statement of Work (SCR) Reviewed	Design Review Completed	Product Assurance plan established			
(1) Design Venficati	on	Design and Doncest Friese	Preliminary Drawings/Specs Confirmed	Prototype Definition, Build and Validation	Product Development Completed			
(2) Drawing / Spec Information Available		Drig/Specs Rec/o	Manufacturing Feasibility Completes	Manufacturing Feasibility Confirmed	Project Timing reviewes & Continued			
(3) Manufacturing Pr	ocess Mapping	Initial Flow Available	Equipment and for Facilities requirments	Operators (dentified	Flow Chart Complete			
(4) Sub Contractor A	PQP/PPAP	Sup Contractor selected	Timeline established	Sub-Contractor APQP status	Component PPAF approved			
				COLL STORE ALCOHOL		11	1 1	



A4.IMDS Documentation

IMDS (International Material Data System) ensures that all materials used for automobile manufacturing are collected, maintained, analyzed and archived.

Using the IMDS, it is possible to meet the obligations placed on automobile manufacturers, and thus on their suppliers, by national and international standards, laws and regulations.

Only the components of end customers whom are members of IMDS community can be uploaded into the IMD system. The list of members - www.mdsystem.com

The components data must be uploaded into IMDS database as early as possible but not later than PPAP due date to be sure the MDS (Material Data Sheet) report is available on time.

Elements to be checked:

- 1. The MDS report is uploaded into C-folder.
- 2. The MDS is approved (MDS status "accepted").
- 3. If the same MDS ID number is written on PSW.

MDS report should be uploaded into section A4 of TITAN PPAP C-folder.



A5.Packaging Plan Proposal

Appropriate packaging to protect and preserve the quality of the product is to be considered during feasibility evaluation.

Supplier must use appropriate packaging, to assure that all products will arrive at Tenneco plants free of any damage and it can be transported, stored and used efficiently.

The packaging system needs to be approved by the Materials Group of the Tenneco receiving facility, as specified in the packaging plan (coordinated by PPAP reviewer). The signed off form must be uploaded into the c-folder.

Labels should included following information: part number, revision level, PO number, supplier and customer addresses, batch number, number of pieces, production date.

Packaging proposal must include picture of the container showing how parts will be shipped during production. Further details can be found in section 7.0 of TSM.

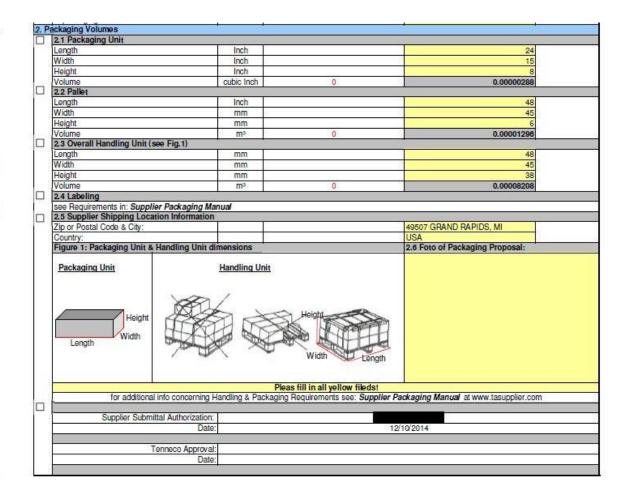
All relevant docments should be uploaded into section A5 of TITIAN PPAP C-folder.



A5.Packaging Plan Proposal

Examples of Packaging Plan Proposal:







A5.Packaging Plan Proposal

Example of label below (VDA format):





A5. Packaging Plan Proposal FOR NA CA PLANTS NEW PROCESS AND FORM

TENNECO Packaging Proposal Form WARNING: DO NOT CHANGE THE EXISTING INFORMATION ON THE FORM. INPUT ONLY THE INFORMATION REQUIRED (in *YELLOW* fields). Supplier: Targeted Tenneco SBU Commodity **Emmision Control** SUPPLIER RESPONSIBLE PERSON: Related project: Sub-commodity Phone no: *Select* Supplier No: Date of proposal Latest Update: Date Approved: 0-Jan-1900 P06_40_7.1 | Revision Revision date: 30 September 2019 TEN Document no PACKAGING PROPOSAL CHECKLIST Tenneco's proposal or Tenneco Alternative Packaging Please Complete Proposal Below existing Packaging Acceptance 1. Packaging/Part information 1.1 Supplier Part Description Part Description Tenneco Part Number Supplier Part Number Final Tenneco Plant Destination Select Annual Quantity 1.2 Part Weight LB Part Weight each 1.3 Packaging weight, material, integrity Packaging group Returnable Type / Name Select Tenneco Packaging Code Select STD. PKG. Catalog_EXT VENDORS | EXT Vendor_Part Master | Part 1 (Enter Number) | Part 1 (ALT) | Part 2 (Enter Nu ... (+) : (-)

<u>Standard</u>	Tenneco	Size (Outside)	Weights/Restrictions	Totes/Layer	Layers/Unit	Manufacturer	Manufacturer	Colo	
<u>Pack</u>	ID	LxWxD	Ü	•	•		Model		
		15"x 12"x 7.5" Tote				Green Processing	1215-07		
First Option	P3	Hand Held Tote	Tare Weight: 2.51 lbs	12	5	Buckhorn	SW151208	Grey	
		35lb. Grs. Wgt. Capacity				Monoflo	NRSO1215-07CS		
Optional <u>*With</u>		15"x 12"x 9.5" Tote				Green Processing			
Plant and PKG	P4	Hand Held Tote	Tare Weight: 3.47 lbs	12	4	Buckhorn	SW151210	Grey	
NG. Approval*		35lb. Grs. Wgt. Capacity				Monoflo	NRSO1215-09CS		
First Option		24"x 15"x 7.5" Tote				Green Processing	2415-7		
	P7	Hand Held Tote	Tare Weight: 4.11 lbs	6	5	Buckhorn	SW241508	Grey	
		35lb. Grs. Wgt. Capacity				Monoflo	NRSO2415-07CS		
Optional <u>*With</u>		24"x 15"x 9.5" Tote				Green Processing			
Plant and PKG	P8	Hand Held Tote	Tare Weight: 5.3 lbs	6	4	Buckhorn	SW241510	Grey	
NG. Approval*		35lb. Grs. Wgt. Capacity				Monoflo	NRSO2415-09 CS		
Optional <u>*With</u>		24"x 15"x 14.5" Tote				Green Processing			
Plant and PKG	P9	Hand Held Tote	Tare Weight: 6.87 lbs	6	3	Buckhorn	SW241515	Grey	
NG. Approval*		35lb. Grs. Wgt. Capacity				Monoflo	NRS 2415-14 CS		
0		24"x 15"x 11.5" Tote				Green Processing	2415-11		
First Option	P14	Hand Held Tote	Tare Weight: 5.4 lbs	6	3	Buckhorn	SW241511	Grey	
		35lb. Grs. Wgt. Capacity				Monoflo	NRSO2415-11 CS		
C1 - 1 - 1 - 1	Tenneco	Size (Outside)	William and	T	T (T) 14	N. C. (Manufacturer	6.1	
Skids/Lids	ID	LxWxD	Weights/Restrictions	Totes/Layer	Layers/Unit	Manufacturer	Model	Colo	
						Green Proc.	4845		
Required for		48" 45" Straight Wall Foam Pallet	Gross Canacity: 7 000 lbs	N/A	N/A	Buckhorn	PW48450622	Rlac	



A5. Packaging Plan Proposal FOR NA CA PLANTS - NEW PROCESS AND FORM

Packaging Plan Proposal and Critical Elements

- 1) Initial proposal form template will be provided to "select" suppliers before sourcing
- 2) The newly formatted packaging proposal form includes two tabs for every part number supplied for a particular program and plant (Standard and Alternate).
- 3) For ALL part numbers awarded, all initial packaging proposal form line items must be filled out entirely for both all standard and alternative proposed packaging (i.e. returnable, expendable, Tenneco Owned Container or CHEP).
- 4) Tenneco preferred <u>standard</u> packaging configuration is always returnable (specifically hand held totes) for all applicable part sizes. Hand Held Totes are specified in the Tenneco Returnable Container Catalog.
- 5) Parts exceeding 23" in length are considered bulk items which require an approved expendable container or Tenneco owned bulk packaging (large collapsible container). Approved expendable containers are to be used as an alternative container only; not to be used unless approved by receiving Tenneco Plant.
- 6) A packaging proposal form for alternative packaging must also include standard cost for all approved alternative packaging proposals based on IMC Container costs.
 - a) All Packaging proposal forms must include estimate of pack density, including part protection.
 - i) The number of parts per Packaging Unit
 - ii) The Number of Handling Units per Layer
 - iii) The Number of Packaging Units per Handling Unit
- 7) Tabs listing carryover parts MUST be shaded in BLACK regardless of prior packaging proposal requests
- 8) Proposal forms must be <u>completed</u> prior to sourcing nomination. Where applicable, i.e. for overseas suppliers, complete one form for shipment from manufacture location to North American warehouse and a second form from your North American warehouse to Tenneco plant. Select "reply to all" to insure buyer, Plant Material Manager and Tenneco Packaging Engineer receive your completed forms; dates to be specified on initial request email for supplier packaging proposal form.

- 9) The naming convention in the subject heading in the initial packaging proposal form request cannot be changed by the supplier and must remain uniform throughout the process; [Supplier Name (Supplier Vendor Code)_Program Name_OEM Customer Name Packaging Proposal Form for Tenneco Plant Name.xlsm]
- 10) Tenneco reserves the right to provide supplier counter proposal to initial packaging proposals from the supplier. This includes changes to pack specification to supplier proposed packaging or changes to supplier proposed container. Changes in cost per part must be submitted to Tenneco with 48hrs. In instances where Tenneco proposes changes to expendable packaging, the supplier has 72hrs to submit cost variances from original proposal. Packaging cost changes exceeding 2% must include detailed rationale for favorable or unfavorable cost changes.
- 11) PPAPs are not to be finalized until all standard packaging proposal forms and alternative packaging proposal forms are approved. Both standard and alternative packaging proposal forms must be approved by ALL plant MP&L using the parts
- 12) Once Standard and Alternative Packaging Proposal form approved, the supplier may then upload into TITAN as part of PPAP package for all applicable parts. Note: The Supplier is responsible for confirming an approved packaging proposal form for all the parts awarded in the final RFQ.
- 13) In instances where the supplier fails to adhere to the packaging procedures listed above, any associated cost that directly or indirectly impacting Tenneco will be considered a supplier non-conformance resulting supplier responsibility and supplier cost.



A6.Vendor Tooling Registration Form

This form contains various information such as product, tooling parts identification, location, and percentage ownership.

Suppliers, must furnish complete photographs, tooling drawings, including all details, inserts, consumables, etc. to Tenneco as part of the PPAP approval.

This form must be completed for all customer owned tooling and MUST include the Tooling ID Numbers. Tooling ID Numbers are supplied by the Tenneco Plant.

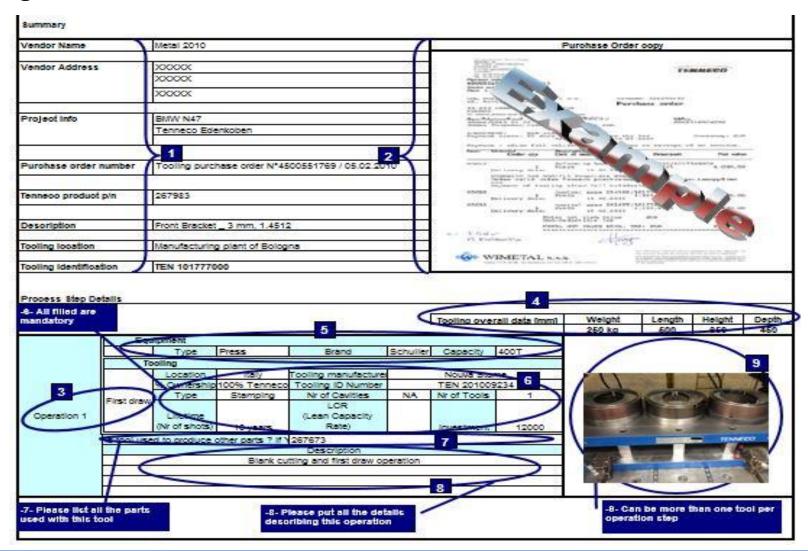
Further details can be found in chapter 5.3 of TSM.

If TITAN is available in your region, this form shall be attached to the A6 section of TITAN PPAP C-folder, if TITAN is not available, contact the Tenneco plant for instructions.



A6.Vendor Tooling Registration Form

Example of VTRF:





A7.Manufacturing Review Form (obsolete)

This specific requirement has been replaced by APQP Kick Off Protocol and Technical Review. Nothing is required in this section (section A7 of TITAN PPAP C-folder).

A8.Process Change Notification

Supplier is requested to submit Tenneco Signed Process Change Notification when PPAP is due to a Process Change (section A8 of TITAN PPAP C-folder).

A9.Conflict of Minerals

This element is referring to Section 1502 of the Dodd-Frank Wall Street Reform and Consumer Protection Act. Question regarding usage of conflict minerals (tantalum, tin, gold or tungsten) originating in the Democratic Republic of the Congo and certain adjoining countries. Details regarding this point can be found in chapter 9.2 of TSM (section A9 of TITAN PPAP C-folder).

A10.Subcontractors/Suppliers PPAP Packages

Supplier has to uploaded PSW(s) (and other documention, if requested by Tenneco) for each sub component of the final assembly (section A10 of TITAN PPAP C-folder)



A11.Other Specified Requirement

Supplier must provide bill of material of the part(s) delivered to Tenneco.

- If the supplier delivers an assembly to Tenneco, all parts included in the assembly must be part of the Bill of Material.
- Values for gross and net weight must be determined by weighing the components.

Bill of material must contain at least:

- Positions Number as per drawing;
- · Part Description as per drawing;
- Tenneco Part Number(s) as per drawing;
- Material Grade as per drawing or Tenneco accepted equivalent;
- Gross Weight single components in kg and four decimal places;
- Net Weight single components in kg and four decimal places;

Note – Utilize the template in TITAN

If there are any other customer/region/plant specific requirements, they should be uploaded into this folder (e.g. CQI standards – section A11 of TITAN PPAP C-folder).

PPAP REQUIREMENTS: BOM EXAMPLE (TOP HALF)



	kstoffs		ste /					Stand:				Datum:				
BIII	of mate	riais						Status:			Date:					
Lieferan	Lieferanti Supplier:			Projekt /	Project:											
Produkti	onsstandort <i>l Pi</i>	roduction site:	-					ePPAP I	lummer l <i>ePi</i>	PAP numi	ber:					
Kundel (Customer:															
Teilebez	eichnung <i>l Part</i>	name :														
Sachnu	mmer <i>l Partnumi</i>	ber														
Zeichnu	ngsnummer <i>l Dr</i>	awing No.:														
Stand, E	atum <i>i Status, i</i>	Date:														
				Angaben a nformation				•						n (falls gefor tion (if reque:		
Positionsnr. (1): Position No.(1):	Sachnummer ZSB Tenneco (2): Part number (Sub). Assembly Tenneco	Sachnummer Einzelteil Tenneco (3): Part number Single component 23	Senennung ZB und Einzelteil Tenneco (4): O B	00 Materialbezeichnung gem. Zeichnung (5).* 88 ≥ Smith Stade acc. Drawing (5).* 1. ≥ Zmith Grade acc. Drawing (5).*	Materialbezeichnung alternativer Werkstoff (6):* * prial Grade Alternative Material (6):*	geverfahren gem. Zeichnung (7):	Gewicht in	_ Z _	~	•	~	~	•	~	~	~
		32333423	Lower	1.45212B			0.031	0.5113								
10		82599422	Shell Mixer Upper	DIN EN 10088-2 1.45212B			0.845	0.3781								

PPAP REQUIREMENTS: BOM EXAMPLE (BOTTOM HALF)



Bestätigung Lieferant / Confirmation by supplier

Name:	Tel / Phone:		Bemerkungen / Comments:
Abteilung / Department:	Fax:		
Datum / Date:	E-Mail / Ema	nil:	Freigabe / Approval:

Legende/explanation:

- (1) Die Positionsnummer muss dieselbe wie in der Zeichnung sein.
- (1) The positionnumber must be the same as in the drawing.
- (2) Hier ist die Materialnummer des Zusammenbaus anzugeben z.B. 82599421
- (2) Here you have to fill the part number of the (sub)- assembly e.g. 82599421
- (3) Hier sind die Sachnummern der Einzelteile anzugeben z.B. 82599423, 82599422
- (3) Here you have to fill in the part numbers of the single components e.g. 82599423, 82599422
- (4) Hier ist die Bezeichnung des ZB Bauteils sowie die Bezeichnung der Einzelteile gem. Zeichnung einzutragen z.B. ZB Mischerschalen, Mischerschale oben, Mischerschale unten.
- (4) Here you have to fill the part describtion for the (sub)- assembly as well for the single components acc. Drawing e.g. Shell Mixer Assy, Schell Mixer upper, Shell Mixer Lower.
- (5) Hier ist die Materialbezeichnung einzugeben die auf der Zeichnung angegeben ist z.B. DIN EN 10088-2 1.4521 2B
- (5) Here you have to fill in the material describtion acc. Drawing e.g.DIN EN 10088-2 1.4521 2B
- (6) Hier ist die Materialbezeichnung einzugeben, wenn ein von Tenneco freigebener alternativer Werrkstoff verwendet wird z.B. (AISI) 444, (JIS) SUS 444
- (6) Here you have to fill in the material describtion if a Tenneco released alternative Material is used e.g. (AISI) 444, (JIS) SUS 444
- (*) Es darf nur der Werkstoff angeben werden, der tatsächlich verwendet wird.
- (*) Only the material that is actually used may be specified.
- (7) Fügeverfahren z.B. Kleben, Schweißen gem. Zeichnung
- (7) Joining technology e.g. glueing, welding acc. Drawing
- (8) Hier ist das Brutto Gewicht in kg der Einzelteile und des ZB einzutragen. Dieses Gewicht ist durch wiegen zu ermitteln.
- (8)Here you have to fill the gross weight in kg of the single components and the (sub)- assyembly. The weight should be determined by weighing.
- (9) Hier ist das Netto Gewicht in kg der Einzelteile und des ZB einzutragen. Dieses Gewicht ist durch wiegen zu ermitteln.
- (9)Here you have to fill the net weight in kg of the single components and the (sub)- assyembly. The weight should be determined by weighing.

PPAP REQUIREMENTS



If you still have any doubts or concerns, and need more information, please contact your respective Tenneco Plant PPAP coordinator or Program Buyer, in NA you may also contact your Supplier Development Specialist.

CUSTOMER SPECIFICS REQUIREMENTS - CSR



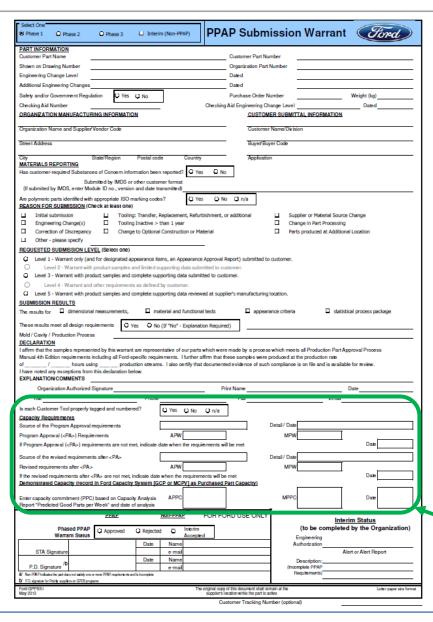
For NA Ford Programs

- PSW Use the Ford phased PSW format current revision- correct template included in with TITAN PPAP request.
- The format will have areas to input APW / MPW & APPC / MPPC values that are carried over from the Ford Capacity Form. Reference page 62.
- Capacity Analysis Use the Ford Capacity Form current revision must be used correct template included in with TITAN PPAP request.
 The Run@Rate called out should be in sync with the APW / MPW & APPC / MPPC values and the cycle times that are reported on the capacity Ford capacity analysis. Reference page 63.
- Attribute studies for Ford product requires a 50 piece study with 3 Operators and 3 Trials.

For Europe if not defined, then the Tenneco Forms are used.

CUSTOMER SPECIFICS REQUIREMENTS - CSR





Ford Phased PSW Format

with APWF/MPW & APPC/MPPC Values from Ford Capacity Analysis for NA Ford Programs (Next Page)

INSTRUCTIONS:

- All fields of this form are to be completed: either enter the appropriate value or enter N/A ("not applicable")
- Pay attention to detail, all areas must be filled out and correct
- Complete the form by either typing (preferred) or clearly printing the required information.

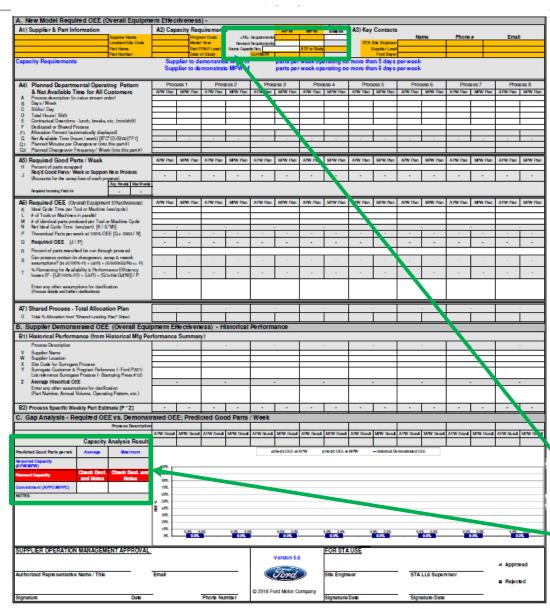
SPECIFIC POINTS TO NOTE WHEN COMPLETING THIS FORM

NOTE: If you have questions - contact your Tenneco SDS or Program Buyer for Clarification

- This is a Phased PSW Phases Phase 1 Phase 2 Phase 3 □ Interim (Non-PPAP)
 - Select the correct Phase at the top of the PSW Form
- Complete PSW per instructions above.
- Enter the APW / MPW & APPC / MPPV Values from Capacity Analysis in the appropriate location -Green Bordered areas shown to the left

CUSTOMER SPECIFICS REQUIREMENTS - CSR





Ford Capacity Template – Capacity Planning Page

Full format includes: Correct Revision Level is available in PPAP Request - Tenneco **Template File.**

- **Introduction Page**
- **Capacity Planning Page**
- **Shared Loading Page (s)**
- Phase 0 PPAP (Run @ Rate) Page
- Phase 3 PPAP (Cap Ver) Page

SPECIFIC POINTS TO NOTE WHEN COMPLETING THIS FORM

NOTE: If you have any questions - contact your Tenneco SDS or Program Buyer for Clarification

Review Introduction Page prior to beginning then complete the following starting in order.

- 1/ Complete Capacity Planning page first.
- 2/ Complete Historical Mfg Performance Page
- 3/ Complete 1 individual Shared Loading page for each operation identified on Capacity planning page.
- 4/ Complete Phase 0 or Phase 3 as required for Phase stage.

When completed with Capacity Analysis transfer the APW / MPW & APPC / MPPV Values to the Ford Phase PSW form, Values found in Green bordered section of form at left.

CUSTOMER SPECIFIC REQUIREMENTS - CSR



DAIMLER

Beurteilung: Serienreifer Prozess / Assessment: Series released process Sachnummer Benennung / ASSY Bracket DPF OUTLET Part number 82220870 Designation Lieferant Farbe / Supplier Paul Hafner GmbH Color: Konstruktionsstand / Design status: vorgestellt aktuell D n/a current: Bei Elektronikkomponenten / For electronic devices: Hardwarestand / Softwarestand / Hardware status: Software status: n/a Diagnosestand / Diagnosis status: n/a

	in Ordnung (grün)	bedingt in Ordnung (gelb)	nicht in Ordnung (rot)
	OK (green)	conditionally OK (yellow)	not OK (red)
Maschinen /	Serie am Produktionsstandort	Serie am Produktionsstandort	Serie nicht am Produktions-
Anlagen /	vom Lft. abgenommen;	und keine Qualitätsbeeinträchtigungen	standort oder Qualitäts-
Vorrichtungen	Fähigkeit nachgewiesen	in der Serie zu erwarten	beeinträchtigungen zu erwarten
vornentungen	Coring comment by some	Series at production site,	Cosing and at any direction site
	Series approved by suppl.		Series not at production site,
Machines /	at production site,	no quality deterioration	or quality deterioration
Facilities /	capability demonstrated	can be expected for series	to be expected
Fixtures	V		
Verkettung	Serie	Nicht Serie, aber	Qualitätsbeeinträchtigungen zu
Logistik		keine Qualitätsbeeinträchtigungen in der	erwarten
Logistik		Serie zu erwarten	
Interlinking	Series	Not series, but	Quality deterioration to be
logistics		no quality deterioration	expected
logistics		to be expected for series	expedied
		To be expedicated to action	
	✓		
Taktzeit /	Serientaktzeit	Serientaktzeit	Serientaktzeit
	ohne Sondermaßnahmen	dauerhaft erreichbar mit	mit Sondermaßnahmen nicht
Stückzahl	onic condennation	Sondermaßnahmen	erreichbar
Cycle time /	Production cycle time	Production cycle time	Production cycle time
•	w/o special actions	is permanently achievable	with special actions
Quantity	wro special actions	with special actions	is not achievable
		with special actions	is not achievable

DAIMLER

Beurteilung: Serienreifes Teil / Self-assessment production standard											
Sachnummer / Part number:	82220870	Benennung / Designation:	ASSY Bracket DPF OUTLET								
Lieferant / Supplier:	Paul Hafner GmbH	Farbe / Color:									
Konstruktionsstand / Design status:											
vorgestellt / presented:	n/a	aktuell / current:	D								
_	Bei Elektronikkomponenten / For electronic devices:										
Hardwarestand / Hardware status:	n/a	Softwarestand / Software status:	n/a								
Diagnosestand / Diagnosis status:	n/a										

	in Ordnung (grün)	bedingt in Ordnung (gelb)	nicht in Ordnung (rot)
	OK (green)	conditionally OK (yellow)	not OK (red)
Werkzeuge	Serienwerkzeug	Serienwerkzeug	Kein Serienwerkzeug
	abgenommen	optimiert	
Tools	Standard production tools	Standard production tools	No standard production tools
	approved	optimized	, , , , , , , , , , , , , , , , , , , ,
	4		
Мав	Maßlich i.O.	Maßlich i.O.	Maßlich n.i.O.
	keine Nacharbeit	mit Nacharbeit durch Lieferant oder unkritische	
Dimension		Werte n.i.O. (Abweicherlaubnis)	
	Dimensionally OK	Dimensionally OK,	Dimensionally not OK
	nc rework	rework by supplier or not critical dimensions OK	
		(action authorization)	
	2		
Oberfläche/Struktur	I.O.	Gerade noch akzeptabel	Grobe Abweichung / Fehler bzw.
Farbe/Narbung	keine Einfallstellen	entspricht Grenzmuster Dalmier	nicht zu beurtällen
_	keine Welligkeit		
Suface/Structure	ок	Just acceptable	Large deviations / defects or not
Color/Grain	NO Sunk spots	corresponds to Daimler boundary sample	assessable)
	no waviness		
	✓		
Werkstoff	Serie-twerkstoff	Kein Serienwerkstoff oder andere	Kein Serienwerkstoff
	DEL erfüllt	Verarbeitung oder DBL nicht erfüllt	DBL nicht erfüllt / nachgewiesen
Material		Abweicherlaubnis liegt vor; kein oder unvollständiges Materialdatenblatt / IMDS	
		an in a large material and a l	
	Production material,	No production material or other processing	No production material,
I	DBL met	or DBL not met,	DBL not met / not demonstrated

For DAIMLER programs

 Self assessment sheets for product and process shall be submitted with PPAP

CUSTOMER SPECIFIC REQUIREMENTS - CSR



For Daimler Programs

Test equipment list

	ste (produktspezi ment list (product									
Lieferant / Pro Supplier/ Prod	oduktionsstandort: duction site:									
Kennummer / DUNS-Code: ID / DUNS-Code:										
Berichts-Nr. / Report No.: Index:					1					
Benennung / [Designation:				Benennung / Designation:					
Sachnummer / Part no.:					Sachnummer / Part no.:					
Zeichnungsnummer: Drawing no.:										
Stand / Datum Status / Date:	ı:									
5.41										
Ref. Nr.:	PMÜ - Nummer	Benennung	Überwachungspflicht	Kalibrierintervall	letzte Kalibrierung	Kalibrierdienstleister		Freigabesta	itus	
Ref. No.:	Test equipment control no.	Designation	Control obligation	Calibration interval	Last calibration	Calibration service		Approval sta	itus	